

Morgan Hill Sound & Productions

Infection Mitigation Plan

Updated: *July 26, 2020*

This plan is to ensure the safety of ***Morgan Hill Sound & Productions***, it's staff, corresponding vendors, clients and event guests while adhering to all state, local county and individual venue restrictions, guidelines and requirements due to COVID19.

Morgan Hill Sound & Productions and its staff will pursue the following:

PERSONAL HEALTH & HYGIENE

Our staff is aware of health and safety risks when working while sick and are required to take extra precautionary steps to guarantee illness prevention. Any symptoms of illness are expected to be reported immediately. Symptoms may include:

Fever, Chills, Body Aches, Dry Cough, Soar Throat, Weakness, Shortness of Breath (or difficulty breathing), Loss of Taste or Smell or Lack of Uncertainty of your surroundings.

Morgan Hill Sound & Productions will provide the following to be readily available to it's staff at all events:

- Digital, Non-Contact Infrared Thermometer
- Sanitizing & Disinfectant Wipes
- Liquid Sanitizers
- Face Masks

GUEST, STAFF & VENUE INTERACTION

Morgan Hill Sound & Productions and staff will implement the following:

- Maintain Safe Distance (includes social distancing requirements)
- Wear facial protection when in contact with another person closer than 6 feet (medical mask/face shield)
- Steer clear of physical contact with guests (when possible)

SONG REQUESTS

Morgan Hill Sound & Productions will provide paper and writing utensils which will be kept at a safe distance from the DJ station. Other forms of guest music requests may be acceptable and customized per client/event during planning stages.

GUEST MICROPHONE USAGE

By no means are any guests allowed to use wireless microphones unless instructed by contracted clients for the sole purpose of toasts and special announcements.

Morgan Hill Sound & Productions has created a dual wireless microphone system to be used only by assigned guests. Each microphone will be sanitized before use and equipped with a disposable screen cover. Microphones will only be handed to designated guests by the DJ or DJ Assistant. Microphones will be rotated and properly wiped after each use (this includes a new disposable grill cover per use). All used microphone covers will be properly disposed of. Each microphone used for toasts will be provided with it's own stand to help eliminate excessive handling.

PHOTO-BOOTHS

We are continuing to provide Open-Air Photo Booths for our clients however, we will not be providing props. Clients may supply their own. This will remain in effect until further notice. Booth attendant will use sanitary cleaning wipes to properly disinfect the touch-screen before and after each use.

EQUIPMENT CLEANING

All equipment used within reaching distances of guests will be properly cleaned and sanitized pre and post performance. Computers and other sensitive electronics will be cleaned separately during system prep.

While keeping the required 12 foot distance for entertainment, ***Morgan Hill Sound & Productions*** will be working closely with all venue representatives and event planners/coordinators to follow through on our commitment to providing a FUN yet, safe and healthy environment for all clients, guests and staff members. Should you have any special requirements or concerns, please do not hesitate to discuss during any consultation, or contact us directly:

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